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REPUBLIQUE DU CAMEROUN
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REPUBLIC OF CAMEROON
PEACE- WORK-FAHERLAND
MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT
NORTH-WEST REGION
BUI DIVISION
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OPEN NATIONAL INVITATION TO TENDER

N°: 02/ONIT/MINSANTE/JAKIRI COUNCIL/JCITB/2025 OF 2.. / 2.. / 2025 ... FOR THE
CONSTRUCTION OF HOSPITAL INCINERATOR AT KWANSO HEALTH CENTER IN
JAKIRI MUNICIPALITY, BUI DIVISION OF THE NORTH-WEST REGION

EMERGENCY PROCEDURE

CONTRACTING AUTHORITY:
THE MAYOR, JAKIRI COUNCIL

BUDGET HEADS

FUNDING: PIB 2025 FISCAL YEAR

RECORD NUMBER:

TABLE OF CONTENTS

Document No. 1: Invitation to tender

Document No. 2: General Regulations of the invitation to tender

Document No. 3: Special Regulations of the invitation to tender

Document No. 4: Special Administrative Conditions

Document No. 5: Special Technical Conditions

Document No. 6: Schedule of prices

Document No. 7: Bill of quantities and estimates

Document No. 8: The sub-detail of prices

Document No. 9: Model contract

Document No. 10: Forms and Standard documents to be used

Document No. 11: Preliminary studies

Document No. 12: List of banking establishments and financial bodies authorised to issue bonds for public contracts



OPEN NATIONAL INVITATION TO TENDER

N°: 02/ONIT/MINSANTE/JAKIRI COUNCIL/JCITB/2025 OF 3. / 2. / 2025 ... FOR THE
CONSTRUCTION OF HOSPITAL INCINERATOR AT KWANSO HEALTH CENTER IN
JAKIRI MUNICIPALITY, BUI DIVISION OF THE NORTH-WEST REGION

1. **Subject of the invitation to tender:**

Within the framework of the 2025 Public Investment Budget (PIB of the ministry of Public Health), the Mayor of Jakiri Council "Contracting Authority" hereby launches by emergency procedure an Open National Invitation to Tender for the construction of a hospital incinerator at Kwanso Health Centre in Jakiri Municipality. This invitation to tender comprises as follows:

S/N	Project	Locality	Amount for bid bond	Project Amount	Budget Heads	Duration in months
01	Construction of a hospital Incinerator at KWANSO	Jakiri in Jakiri Municipality	200,000	10,000,000	000 000	03

2. **Nature of services**

Work to be done consists of construction of a hospital incinerator at Kwanso in Jakiri Municipality, Bui Division. The works include the following:

- Lot 100: Preliminary works
- Lot 200: Earth Works
- Lot 300: Materials/Masonry Works
- Lot 400: External works

3. **Execution deadline**

The maximum execution deadline shall be three (03) calendar months, including the rainy season and other vagaries, with effect from the date of notification of the administrative order of work commencement.

4. **Participation and origin:**

Participation in this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned.

5. **Financing**

The said Works shall be financed by the Public Investment Budget (PIB) of the Ministry of Public Health for the 2025 financial year assigned to the Mayor of Jakiri Council as Contracting Authority with Budget Heads N°: 000 000.

6. **Bid Bond:**

Each bidder should include in his administrative document, a bid bond of **FCFA 200 000 [two hundred thousand CFA francs for each lot]** issued by a first rate-bank and insurance company approved by the Ministry in charge of Finance in conformity with COBAC conditions.

Against the risk of being rejected, only originals or true copies certified by the issuing service or administrative authorities of the administrative document required, including the bid bond, shall imperatively be produced in accordance with the Special Conditions of the invitation to tender. They shall neither be older than three (03) months nor be produced before the signing of the tender notice.

Any offer not in conformity with the prescriptions of this notice and tender file shall not be accepted, especially the absence of a bid bond issued by a first rate-bank and insurance company,

- Experience of supervisory staff ;
- Logistics (Equipment);
- Methodology;
- Financial capacity;
- Attestation of site visit signed by the Contractor with pictures
- Report of site visit signed by the Contractor
- The Special Technical Clauses (STC). (Each page should be initialed and the last page signed and stamped);
- Special Administrative Clauses completed (each page should be initialed and the last page signed and stamped);
- Pre – Financing capacity **not less than 75%** of the amount required in the offer

The essential criteria are subjected to minima whose detail is given in the Special Regulation of the Invitation to tender (RPAO).

iii Main qualification criteria

The criteria relating to the qualification of candidates could be indicative on the following:

The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation shall be done in a purely binary method with a **(yes)** or a **(no)** with an acceptable minimum of **75%** of the essential criteria taken in to account.

The contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having scored **100%** of the eliminatory criteria and at least **75%** of the essential criteria

13. Award of the jobbing order

The jobbing order shall be awarded to the bidder whose bid is in conformity with the dispositions of the tender file and on the basis of the lowest bid and technical quality. (See article 99 (a) of the public contracts code).

14. Period of validity of bids

The bidders shall remain committed to their offers during a period of (ninety) 90 days from the deadline set for the submission of bids.

15. Complementary information

Complementary technical information may be obtained during working hours at the **Jakiri Council, Mayor private secretariate. Tel: 650612472**

16. Delivery deadline

The maximum execution deadline provided for by the Contracting Authority shall be nine (09) months, as from the date of notification of the service order.

Done at JAKIRI THE 3 / 2 / 2025

The Mayor of JAKIRI Council



Hon. NINGO BUBA KIDO

Circular Copies

- ARMP
- Chairpersons of Tender Board
- Notice boards
- DMO KUMBO EAST
- DD MINMAP Bui
- Archive)

Chaque soumissionnaire devra joindre à ses pièces administratives, une caution de soumission de **F CFA 200 000 (deux cent mille)** Par Lot, établie par une institution bancaire et les compagnie d'assurance de premier ordre agréée par le Ministère en charge des Finances aux conditions de la COBAC.

Sous peine de rejet, les autres pièces administratives requises devront être impérativement produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative (Préfet, Sous – préfet), conformément au listing prévu au Règlement Particulier de l'Appel d'Offres (R.P.A.O). Elles devront obligatoirement être datées de moins de trois (03) mois ou avoir été établies postérieurement à la date de signature de l'Avis d'Appel d'Offres.

Toute offre non conforme aux prescriptions du présent avis et du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment, l'absence de caution de soumission délivrée par une banque et compagnie d'assurance de premier ordre agréée par le Ministère chargé des Finances ou le non-respect des modèles des pièces du Dossier d'Appel d'Offres, entraînera le rejet pur et simple de l'offre.

7. Consultation du Dossier d'Appel d'Offres.

Le Dossier d'Appel d'Offres peut être consulté aux heures ouvrables à la Commune de JAKIRI, Mayor's Secetaire particuliere de Maire Tél. : **650612472**. Dès publication du présent avis.

8. Acquisition du Dossier d'Appel d'Offres :

Le Dossier d'Appel d'Offres peut être obtenu à la Commune de JAKIRI, Secetaire particuliere de Maire Tél. : **650612472**, dès publication du présent avis, contre présentation d'une quittance de versement au Trésor de la commune de JAKIRI, de la somme non remboursable de **18 000F CFA** (dix eight Mille Francs CFA) représentant les frais d'achat du dossier.

9. Remise des offres :

Chaque offre, rédigée en français ou en anglais en Sept (07) exemplaires dont un (1) original et Six (6) copies marquée comme telle, devra parvenir contre récépissé à la Commune de JAKIRI, Secetaire particuliere de Maire Tel: **650612472** au plus tard le **12.../...3.../2025** à **10heures**, heure locale et devra porter la mention suivante :

« AVIS D'APPEL D'OFFRES NATIONAL OUVERT

N°: 02/ONIT/MINSANTE/JAKIRI COUNCIL/JCITB/2025 DU **3.../2.../2025** POUR LES TRAVAUX DE CONSTRUCTION D'UN INCINERATEUR HOSPITALIER AU CENTRE DE SANTE DE KWANSO, DANS LA COMMUNE DE JAKIRI, DEPARTEMENT DU BUI, RÉGION DU NORD OUEST
A N'OUVRIR QU'EN SEANCE DE DEPOUILLEMENT»

10 Recevabilité des offres

Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur conformément aux stipulations du Règlement Particulier de l'Appel d'Offres.

Elles doivent dater de moins de trois (03) mois précédant la date originale de dépôt des offres ou avoir été établies postérieurement à la date de signature de l'Avis d'Appel d'Offres.

Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances.

11. Ouverture des offres :

L'ouverture des plis se fera en un temps. L'ouverture des pièces administratives, des offres techniques et financières aura lieu **12.../...3.../2025** à **11h00 heures**, locale, par la Commission de Passation des Marchés Publics locale de la commune de Jakiri, siégeant en présence des soumissionnaires ou de leurs représentants dûment mandatés et ayant une parfaite connaissance du dossier, dans la salle de conférence de la commune de JAKIRI.

12. Critères d'évaluation :

Les critères d'évaluation sont constitués de deux types : les critères éliminatoires et les critères essentiels. Ces critères ont pour objet d'identifier et de rejeter les offres incomplètes ou non conformes pour l'essentiel aux conditions fixées dans le Dossier d'Appel d'Offres

i Critères éliminatoires

Les critères éliminatoires fixent les conditions minimales à remplir pour être admis à l'évaluation

DOCUMENT N^o. 2:
GENERAL REGULATIONS OF THE INVITATION
TO TENDER (GRIT)

GENERAL RULES OF THE INVITATION TO TENDER

Article 1: Scope of the tender

- 1.1 The Contracting Authority as defined in the Special Regulations of the invitation to tender hereby launches an invitation to tender for the construction and/or completion of the works described in the Tender File and briefly described in the Special Regulations.
The name, identification number and number of lots which form the subject of the invitation to tender feature in the Special Regulations of the invitation to tender.
- 1.2 The bidder retained or the successful bidder shall complete the works within the time-limit indicated in the Special Regulations and which time-limit runs from the date of notification of the Administrative Order or that indicated in the said Administrative Order.
- 1.2 In this Tender File, the term "day" means a calendar day.

Article 2: Financing

The source of financing of the works forming the subject of this invitation to tender shall be specified in the Special Regulations.

Article 3: Fraud and corruption

3.1 The Contracting Authority requires of bidders and contractors the strict respect of rules of professional ethics during the award and execution of public contracts. By virtue of this principle:

- a) The following definitions shall be admitted:
- Shall be guilty of "corruption" whoever offers, gives, requests or accepts any advantage in view of influencing the action of a public official during the award or execution of a contract;
 - Is involved in "fraudulent manoeuvres" whoever deforms or distorts facts in order to influence the award or execution of a contract;
 - "Collusive practices" shall mean any form of agreement between two or among several bidders (whether the Contracting Authority is aware or not) aimed at artificially maintaining the prices of bids at levels not corresponding to those resulting from competition;
 - "Coercive practices" shall mean any form of harm against persons or their property or threats against them in order to influence their action during the award or execution of a contract.
- b) Any proposed award shall be rejected if it is proved that the proposed preferred bidder is directly or through an intermediary, guilty of corruption or is involved in fraudulent manoeuvres, collusive or coercive practices for the award of this contract.

3.2 The Minister Delegate at the Presidency in charge of public contracts may, as a precaution, take a decision of exclusion from bidding or a period not exceeding two(2) years against any bidder found guilty of influence peddling, of conflicts of interest, insider trading, fraud, corruption or production of non-genuine documents in the bid, without prejudice to criminal proceedings that may be brought against him

Article 4: Candidates allowed to compete.

4.1 If the invitation to tender is restricted, consultation is addressed to all candidates retained after a pre-qualification procedure.

4.2 Generally, the invitation to tender is addressed to all entrepreneurs, subject to the following provisions:

- (a) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must be from an eligible country, in accordance with the funding agreement.
- (b) A bidder (including all members of a group of enterprises and all sub-contractors to the bidder) must not be in a situation of conflict of interest, subject to disqualification. A bidder shall be judged to be in a situation of conflict of interest if he:
- i) is or was associated in the past with an enterprise (or a subsidiary of this enterprise) which provided consultancy services for the conception, preparation of specifications and other documents used within the scope of contracts awarded for this invitation to tender; or
 - ii) Presents more than one bid within the context of invitation to tender, except authorised variants according to article 17, where need be; meanwhile, this does not prevent the participation of sub-contractors in more than one bid.
 - iii) The Contracting Authority or Project Owner has financial interests in the capital in a way as to compromise the transparency of the procedures of award of public contracts.
- (c) The bidder must not have been excluded from bidding for public contracts.

B. Tender File

Article 8: Content of Tender File

8.1 The Tender File describes the works forming the subject of the contract, sets the consultation procedure of contractors and specifies the terms of the contract. Besides the addendum (addenda) published in accordance with article 10 of the General Regulations of the invitation to tender, it includes the following documents:

Document No. 1. The letter of invitation to tender (for restricted invitation to tender);

Document No. 2. The tender notice;

Document No. 3. The General Regulations of the invitation to tender;

Document No. 4. The Special Regulations of the invitation to tender;

Document No. 5. The Special Administrative Conditions;

Document No. 6. The Special Technical Conditions;

Document No. 7. The schedule of unit prices;

Document No. 8. The bill of quantities and estimates;

Document No. 9. The sub details of unit prices;

Document No. 10. Model documents of the contract:

a. The execution schedule;

b. Model of forms presenting the equipment, personnel and references;

c. Model bidding letter;

d. Model bid bond;

e. Model final bond;

f. Model of bond of start-off advance;

g. Model of guarantee in replacement of the retention fund;

h. Model contract;

Document No. 11. Models to be used by bidders;

a. Model contract;

Document No. 12. Justifications of preliminary studies; to be filled by the Project Owner or Delegated Project Owner;

Document No. 13. List of first grade banking establishments or financial institutions approved by the Minister in charge of Finance authorised to issue bonds for public contracts to be inserted by the Contracting Authority.

8.2 The bidder must examine all the regulations, forms, conditions and specifications contained in the Tender File. It is up to him to furnish all the information requested and prepare a bid in compliance with all aspects of the said file.

Article 9: Clarifications on the Tender File and complaints

9.1 Any bidder who wants to obtain clarifications on the Tender File may request them from the Contracting Authority in writing or by electronic mail (fax or e-mail) at the Contracting Authority's address indicated in the Special Regulations of the invitation to tender and send a copy to the Project Owner. The Contracting Authority replies in writing to any request for clarification received at least fourteen (14) days prior to the deadline for the submission of bids.

A copy of the Contracting Authority's response, indicating the question posed but not mentioning the author, is addressed to all bidders who bought the Tender File.

9.2 Between the publication of the tender notice including the pre-qualification phase of candidates and the opening of bids, any bidder who feels aggrieved in the public contracts award procedure may lodge a complaint to the Minister in charge of Public Contracts.

9.3 A copy of the complaint should be addressed to the Contracting Authority and to the body in charge of the regulation of public contracts and the chairperson of the Tenders Board.

9.4 The Contracting Authority has five (5) days to react. A copy of the reaction shall be forwarded to the body in charge of the regulation of public contracts.

Article 10: Amendment of the Tender File

10.1 The Contracting Authority may at any moment, prior to the deadline for the submission of bids and for any reason, be it at his initiative or in reply to a request for clarification formulated by a bidder, amend the Tender File by publishing an addendum.

II. The unit price schedule duly completed, with an indication of the unit price excluding VAT in letters and figures;

III. Detail Bill of Quantities and cost estimate of the work completed;

IV. Sub-details of the different prices according to the model attached;

In this regard, the bidders will use the documents and models provided in the Tender File, subject to the provisions of article 17(1) of the General Regulations of the invitation to tender concerning the other possible forms of guarantees.

13.2 If in accordance with the provisions of the Special Regulations of Invitation to Tender, the bidders present offers for several lots of the same invitation to tender, they could indicate rebates offered in case of award of more than one lot.

Article 14: Bid price

14.1 Except otherwise stated in the Tender File, the amount of the contract shall cover all the works described in article 1.1 of the General Regulations of the invitation to tender, on the basis of the price schedule and the detailed bill of quantities and estimates presented by the bidder.

14.2 The bidder shall fill the unit prices and totals of all items on the schedule and bill of quantities and estimates.

14.3 Subject to contrary provisions provided for in the Special Regulations and in the Special Administrative Conditions, all dues, taxes and fees payable by the bidder on grounds of the contract or on any other ground, thirty (30) days prior to the submission of the bids, shall be included in the prices and in the total amount of the bid presented by the bidder.

14.4 If a price revision/updating clause is provided for in the contract, the date of establishment of the initial price, as well as the price revision/updating conditions for the said price must be specified. This is with the understanding that any contract of duration less than one (1) year shall not be subject to price revision.

14.5 All unit prices must be justified by sub-details established in accordance with the structure proposed in document 8 of the Tender File.

Article 15: Currency of bid and payment

15.1 In case of international invitations to tender, the currencies of the bid shall follow the provisions of either Option A or Option B below, the applicable option being that retained in the Special Regulations of the invitation to tender.

15.2 Option A: The amount of the bid shall be entirely made in the national currency.

The amount of the bid, unit prices of the price schedule and the prices of the bill of quantities and estimates are completely made in CFA francs in the following manner:

a) Prices shall be entirely drawn in the national currency. The bidder who intends to commit expenditures in other currencies for the execution of the works shall indicate in the annex to the bid the percentage(s) of the amount of the bid necessary to cover the needs in foreign currencies, without exceeding the maximum of the three currencies of member countries of the funding institution of the contract.

b) The exchange rates used by the bidder to convert his bid into the national currency shall be specified by the bidder in an annex to the bid in compliance with the specifications of the Special Regulations. These rates shall be applied for any payment within the framework of the contract so that the retained bidder does not bear any change in the exchange rate.

15.3 Option B: The amount of the bid shall be directly made in the national and foreign currency at the rates fixed in the Special Regulations.

The bidder shall draw the unit prices of the price schedule and the prices of the bill of quantities and estimates in the following manner:

(a) The prices of inputs necessary for the works which the bidder intends to procure in the Contracting Authority's country shall be in currency of the Contracting Authority's country specified in the Special Regulations and called "national currency";

(a) The prices of inputs necessary for works which bidder intends to procure out of the Contracting Authority's country shall be in the currency of the country of origin of the bidder or of the currency of an eligible member country widely used in international trade.

15.4 The Contracting Authority may request the bidders to explain the needs in national and foreign currencies and to justify that the amounts included in the unit and total prices and indicated in annex

18.2 Except in the case mentioned in article 18(3) below, bidders wishing to offer technical variants must first assess the basic solution of the Contracting Authority as described in the Tender File and furnish in addition all the information which the Contracting Authority needs for a complete evaluation of the proposed variant, including the plans, calculations, technical specifications, sub-details of prices and proposed construction methods and all other useful information. If necessary, the Contracting Authority will examine only the technical variants of the bidder whose bid is in compliance with the basic solution has been evaluated as the lowest bid.

18.3 When according to the Special Regulations the bidders are authorised to directly submit the technical variants for certain parts of the works, these parts of the works must be described in the technical specifications. Such variants shall be evaluated on their own merit in accordance with the provisions of article 31(2) (g) of the General Regulations.

Article 19: Preparatory meeting to the establishment of bids

19.1 Except otherwise stipulated in the Special Regulations, a bidder may be invited to take part in a preparatory meeting which will hold at the date and place indicated in the Special Regulations.

19.2 The subject of the preparatory meeting shall be to furnish clarifications and answer any questions which may be raised at this stage.

19.3 As much as possible, the bidder is requested to submit any question in a way as to reach the Contracting Authority at least one week before the meeting. The Contracting Authority may not reply to questions received too late. In this case, the questions and answers shall be transmitted according to the methods set in article 19(4) below.

19.4 The minutes of the meeting, including the text of the questions asked and the replies given, including questions prepared after the meeting, shall be forwarded immediately to everyone who bought the Tender File. Any modification of documents of the Tender File listed in article 8 of the General Regulations which may prove to be necessary at the end of the preparatory meeting shall be done by the Contracting Authority by publishing an addendum in accordance with the provisions of article 10 of the General Regulations and not through the minutes of the preparatory meeting.

19.5 The fact that a bidder does not attend a preparatory meeting for the establishment of bids shall not be a reason for disqualification.

Article 20: Form and signature of bid

20.1 The bidder shall prepare an original of the constituent documents described in article 13 of the General Regulations in a volume clearly indicated "ORIGINAL". In addition, the bidder shall submit the number required in the General Regulations, bearing "COPY". In case of discrepancy, the original shall be considered as authentic.

20.2 The original and copies of the bid must be typed or written in indelible ink (photocopies shall be accepted in the case of copies) and shall be signed by the person(s) duly empowered to sign on behalf of the bidder, in accordance with article 6(1a) or 6(2c) of the General Regulations, as the case may be. All the pages of the bid containing alterations or changes must be initialled by the signatory(ies) of the bid.

20.3 The bid shall bear no modification, suppression or alteration unless such corrections are initialled by the signatory(ies) of the bid.

D. SUBMISSION OF BIDS

Article 21: Sealing and marking of bids

21.1 The bidder shall seal the original and each copy of the bid in separate envelopes (internal envelopes) by marking on these envelopes "ORIGINAL" and "COPY", as the case may be. The envelopes shall then be placed in another envelope which will equally be sealed but which will not give any indication regarding the identity of the bidder.

21.2 The external and internal envelopes:

a) Should be addressed to the Contracting Authority at the address indicated in the Special Regulations;

b) should bear the name and identification number of the project as indicated in the Special Regulations and bear the inscription "**TO BE OPENED ONLY DURING THE BID-OPENING SESSION**" as specified in the Special Regulations.

21.3 The internal envelopes should equally carry the name and address of the bidder in a way as to enable the Contracting Authority return the sealed bid if it is late in accordance with article 23 and 24 of the General Regulations.

variants of bids announced to the hearing of everyone during the opening of bids shall be submitted for evaluation.

- 25.4 Bids (and modifications received in accordance with the provisions of article 24 of the General Regulations) which were not opened and read to the hearing of everyone during the bid-opening session for whatever reason, shall not be submitted for evaluation.
- 25.5 Bid-opening minutes are recorded on the spot mentioning the admissibility of bids, their administrative regularity, prices, rebates and time-limits as well as the composition of the Evaluation sub-committee. A copy of the said minutes to which is attached the attendance sheet is handed over to all the participants at the end of the session.
- 25.6 At the end of each bid-opening session, the chairperson of the Tenders Board immediately hands over to the focal point designated by the body in charge of regulation of public contract an initialled copy of the bids presented by bidders.
- 25.7 In case of petition as provided for by the Public Contracts Code, it should be addressed to the Minister Delegate in charge of Public Contracts with a copies to the body in charge of the regulation of public contracts, the head of structure to which is attached the Tenders Board concerned. It must reach within a maximum deadline of three (3) working days after the opening of bids in the form of a letter to which is obligatorily attached a sheet of the petition form duly signed by the petitioner and possibly by the chairperson of the Tenders Board. The Independent Observer attaches to his report the sheet that was handed to him, including any related commentaries or observations.

Article 26: Confidential nature of the procedure

- 26.1 No information relating to the examination, clarification, evaluation and comparison of bids and verification of the qualification of the bidders and the recommendation for the award shall be given to bidders or to any person not concerned with the said procedure as long as the preferred bidder has not been made public, subject to the disqualification of the bid of the bidder and suspension of the authors from all activities in the domain of public contracts.
- 26.2 Any attempt by a bidder to influence the Tenders Board or the Evaluation sub-committee of bids or the Contracting Authority in its award decision may lead to the rejection of his bid.
- 26.3 Notwithstanding the provisions of paragraph 26.2 above, between the opening of bids and the award of the contract, if a bidder wishes to enter into contact with the Contracting Authority for reasons having to with his bid may do so in writing.

Article 27: Clarifications on the bids and contact with the Contracting Authority

- 27.1 To ease the examination, evaluation and comparison of bids, the Tenders Board may, if it so desires, request any bidder to give clarifications on his bid. This request for clarification and the response thereto are formulated in writing but no change on the amount or content of the bid is sought, offered or authorised, except it is necessary to confirm the correction of calculation errors discovered by the Evaluation Sub-committee during the evaluation in accordance with the provisions of article 30 of the General Regulations.
- 27.2 Subject to the provisions of paragraph 1 above, bidders shall not contact members of the Tenders Board and the Evaluation Sub-committee for questions related to their bids, between the opening of envelopes and the award of the contract.

Article 28: Determination of compliance of bids

- 28.1 The Evaluation sub-committee shall carry out a detailed examination of bids to determine if they are complete, if the required guarantees are furnished, if the documents were correctly signed and if generally the bids are in proper order.
- 28.2 The Evaluation sub-committee shall determine if the bid is essentially in compliance with the conditions fixed in the Tender File based on the content without recourse to external elements of proof.
- 28.3 A bid that complies with the Tender File shall essentially be a bid that respects all the terms, conditions and specifications of the Tender File, without substantial divergence or reservation. A substantial divergence or reservation is that:
- i) which substantially limits the scope, quality or realisation of the works;
 - ii) which substantially limits, contrary to the Tender File, the rights of the Contracting Authority or his obligations in relation to the contract;
 - iii) Whose correction would unjustly affect the competitiveness of the other bidders who presented bids that essentially complied with the Tender File?

evaluated on their own merit and independently of the fact that the bidder offered or not a price for the technical solution specified by the Contracting Authority in the Special Regulations.

32.3 The estimated effect of price revision formulae featuring in the GAC and SAC applied during the period of execution of the contract shall not be considered during the evaluation of bids.

32.4 If the bid judged the lowest bid is considered abnormally low or strongly unbalanced in relation to the estimates of the Project Owner for the works to be executed in this contract, the Tenders Board may, from the sub-details of prices furnished by the bidder for any element or all the elements of the bill of quantities and estimates, verify if these prices are compatible with the construction methods and proposed calendar. In the case where the justifications presented by the bidder are not satisfactory, the Contracting Authority may reject the bid after the technical opinion of the Public Contracts Regulatory Agency.

Article 33: Preference granted national bidders

National contractors shall benefit from a margin of national preference during the evaluation of bids as provided for in the Public Contracts Code.

Article 34: Award

34.1 The Contracting Authority shall award the contract to the bidder whose bid was judged essentially in compliance with the Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose bid was evaluated as the lowest by including, where necessary, proposed rebates

34.2 If, according to article 13(2) of the General Regulations, the invitation to tender comprises several lots, the lowest bid shall be determined by evaluating this contract with other lots to be awarded concurrently, by taking into account the rebates offered by the bidders in the case of more than one lot.

34.3 Any award of contract shall be made to the bidder fulfilling the technical and financial capacities required resulting from the evaluation criteria and presenting the bid evaluated as the lowest.

Article 35: The right by the Contracting Authority to declare an invitation to tender unsuccessful or cancel a procedure

The Contracting Authority reserves the right to cancel a procedure of invitation to tender after the authorisation of the Minister Delegate at the Presidency in charge of Public Contracts where the bids have been opened or to declare an invitation to tender unsuccessful after the advice of the competent Tenders Board, without any claims being entertained.

Article 36: Notification of award of the contract

Before the expiry of the validity of the bids set in the Special Regulations, the Contracting Authority shall notify the preferred bidder by telecopy confirmed by registered mail or by any other means that his bid was retained. This letter will indicate the amount the Project Owner will pay the contractor to execute the works and the execution time-limit.

Article 37: Publication of results of award and petitions

37.1 The Contracting Authority shall communicate to any bidder or administration concerned, upon request addressed to it within a maximum deadline of five (5) days after publication of the award results, the Independent Observer's report as well as the minutes of the award session of the related contract to which shall be attached the evaluation report of the bids.

37.2 The Contracting Authority is bound to communicate the reasons for the rejection of bids of the bidders concerned who so request.

37.3 After publication of the award results, bids that are not withdrawn within fifteen (15) days shall be destroyed, without any claims for compensation being entertained. Only the copy destined for the body in charge of regulation shall be kept.

37.4 In case of petition, it should be addressed to the Public Contracts Authority, with copies to the body in charge of the regulation of public contracts, the Contracting Authority and the chairperson of the Tenders Board concerned.

It must take place within a maximum deadline of five (5) working days after the publication of the results.

Article 38: Signing of the contract

38.1 After publication of the results, the draft contract subscribed by the successful bidder is submitted to the Tenders Board for examination and where applicable, to the Minister in charge of Public Contracts for prior endorsement.

DOCUMENT №. 3:

**SPECIAL REGULATIONS OF THE INVITATION
TO TENDER**

A.7	An attestation of non-exclusion from Public Contracts issued by the Public contract Regulatory Board (ARMP)
A.8	Social Insurance Clearance
A.9	An attestation of non redevance and the fiscal situation slip under validity
A.10	Certified Copy of a valid taxpayers card, delivered by the chief of centre. Dated at most 3 months.
A .11	Plan of localization signed by the company

NB: The above administrative documents should be forwarded in their originals or certified true copies dating not more than three months old.

The absence or the nonconformity of one of these documents will result to the elimination of the offer

ENVELOPE B: - VOLUME II TECHNICAL OFFER

Doc N°	DESIGNATION
B1	General presentation of bids <ul style="list-style-type: none"> ➤ Properly bound. ➤ Table of content. ➤ Separators in color apart from white ➤ Presentation of documents in the order given in this tender. ➤ Clearness of the documents
B.2	REFERENCES OF SIMILAR WORKS EXECUTED <ul style="list-style-type: none"> ➤ List of references of similar works executed. The contractor will provide evidence of similar work carried out during the last Five (05) years. ➤ Show proof of similar projects executed by presenting at least two copies of different Contracts and reception minutes (provisional reception within the last five years)
B.3	PERSONNEL <p>Bidders shall undertake to have employed or to employ, before the start of works, competent technical staff, (attach to each staff a CV signed by the candidate, a certified copy of the technical diploma, attestation of presentation of original of the technical diploma, an attestation of availability signed by candidate and Certified copy of ID card) notably.</p> <ul style="list-style-type: none"> ➤ A works supervisor with at least the level of a senior technician in civil engineering or Rural Engineering with at least three (03) years' professional experience in the domain of civil construction or similar works. ➤ A foreman with at least the level of a technician in civil engineering with at least three (03) years' of professional experience in the domain of civil construction or similar works. ➤ Other support staff or semi-skilled workers - 02 (Two) builders with 3 years professional experience on building construction or similar works. Only CVs signed by the candidates - 02 (Two) Carpenters with 3 years professional experience on carpentry or similar works. Only CVs signed by the candidates

a. Prices will be entirely settled in CFA Francs. Any bidder, who wants to engage expenditures in other currencies for the execution of the work, shall indicate in an annex to his submission, the percentage of the amount of the offer required to cover the needs in foreign currencies, without exceeding a maximum of three currencies of Member countries of the institution financing the contract.

b. The exchange rates used by the bidder to convert its offer in national currency shall be the rate of the day of the deposition of the bids. This exchange rate will be applied for any payment in respect of the contract, so that no foreign exchange rate risk is supported by the successful bidder.

The contract prices are firm and no-revisable.

6) Submission of Bids :

Each offer drafted in English or French in 07 (Seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach Jakiri Council not later than ... /... / 2025 at 10.00 am local time. It should be labelled as follows

**“OPEN NATIONAL INVITATION TO TENDER
N°: °: 02/ONIT/MINSANTE/JAKIRI COUNCIL/JCITB/2025 OF ... / ... / FOR
THE CONSTRUCTION OF HOSPITAL INCINERATOR AT KWANSO HEALTH CENTER
IN JAKIRI MUNICIPALITY, BUI DIVISION OF THE NORTH-WEST REGION
TO BE OPENED ONLY DURING THE BID OPENING SESSION”**

7) EVALUATION OF TENDERS

7.1. Opening of bids

The bids shall be opened in single phase. The opening of the administrative documents and the Technical and Financial offers shall take place on the ... /... / 2025 at 11:00 am local time, by the Jakiri Council Internal Tenders Board.

Only bidders or their duly mandated representatives with a perfect knowledge of their offer shall attend this opening session.

Representatives of bidders shall have to sign a form stating their presence at the opening of tenders.

7.2. Clarification on the bids. The request for clarification and the response shall be done in writing. No change of the offer price shall be requested, proposed or authorized.

7.3. Examination of bids

The tenders' board shall examine the bids to determine if they are complete, if the required guarantees have been provided, if the documents were produced following the tender file requirements, whether they contain calculation errors and if the bids are generally in good order. Any calculation errors will be corrected on the following bases:

- If there is a calculation error, the total price will be corrected on the basis of the unit price.
- If there is a contradiction between the price in words and the price in figures, the price in word will govern.

7.4. Evaluation and comparison of bids

The technical subcommittee shall evaluate and compare the bids which were previously found substantially responsive to the conditions of the present call for tenders. This evaluation will exclude and will not take into consideration any price variation clauses included in the submission.

The evaluation of bids shall be in two steps: technical and financial evaluation.

7.4. 1. Technical evaluation

7.4.1. 1. Eliminary criteria

Eliminary criteria will focus on the following aspects:

- Deadline for delivery higher than prescribed;
- absence or non-conformity of a document in the administrative file
- False declaration, forged or scanned documents;
- A bid with the external envelope carrying a sign or mark leading to the identification of the bidder.
- Incomplete financial information.

(d) The methodology of intervention and execution of work:

The company will produce a technical note dated and signed on the last page providing information about:

- i. The mode of execution of the works.
- ii. The planning of intervention, the expected output.
- iii. The supply of materials or site equipment.
- iv. Measures of safety and protection of the environment.
- v. Administrative and technical organization of the enterprise.

E) Self-financing capacity:

An attestation of financial credibility issued by the same Bank as for the bid bond (access to a credit or of other financial facilities to ensure the gross margin of self-financing necessary for the duration of the contract.)

The available amount shall be at least more than or equal to amount required in the offer.

7.4.1. 3 other criteria

7.4. 2. Financial evaluation

The financial evaluation shall be based on the corrected amount of the bid. It shall consist of the analysis of the coherence of prices as well as the amounts of the totals.

Award of Contract

Subject to the clause of article 6 of the present OMPP, the Contracting authority will award the contract to the bidder whose offer has been recognized substantially responsive to the requirement of the Tender file and has submitted the lowest feasible evaluated bid price.

9) Right of the Contracting authority to accept or reject any offer

Notwithstanding article 5 of the present OMPP, the Contracting authority reserves the right to cancel the tendering process at any time before the opening of the tenders, without incurring liability to the bidders affected by its decision, nor obligation to inform them of the reasons for its decision.

10) Site Visit

A site visit is recommended to participating companies in this Tender file.

11) Period of validity of tenders

The period of validity of the tender is 90 days from the date of deposition of the offers.

12) Performance guarantee

Within fifteen (15) days from the date of notification of the contract, the contractor shall provide a guarantee of three percent (3%) of the amount of the contract (all taxes inclusive), to ensure full implementation.

13) COMMENCEMENT OF WORK:

Before the commencement of work the contractor shall be installed on the site by the following:

- The authorizing officer;
- Control engineer, DD MINH DU
- The Contract Manager;
- The Divisional Delegate of MINMAP or his representative;
- The Divisional Delegate of Environment and nature protection
- The Divisional Delegate of MINEPAT
- The Contractor Or his representative
- The DMO, Kumbo East

SPECIAL ADMINISTRATIVE CLAUSES (SAC)

Table of contents

CHAPTER I: GENERAL

- Article 1 - Subject of the jobbing order
- Article 2 - Award procedure
- Article 3 - Definitions and duties (article 2 of GAC supplemented)
- Article 4 - Language, applicable laws and regulations
- Article 5 - Constituent documents of the contract (article 4 of GAC)
- Article 6 - General applicable Texts
- Article 7 - Communication (GAC articles 6 and 10 supplemented)
- Article 8 - Administrative Orders (article 8 of GAC supplemented)
- Article 9 - Contracts with conditional phases (article 15 of GAC)
- Article 10 - Contractor's Equipment and Personnel (article 15 of GAC supplemented)

CHAPTER II: FINANCIAL CLAUSES

- Article 11 - Guarantees and securities (articles 29 and 41 of GAC supplemented)
- Article 12 - Amount of contract (articles 18 and 19 supplemented)
- Article 13 - Place and method of payment
- Article 14 - Price variation (article 20 of GAC)
- Article 15 - Evaluation of works (article 23 supplemented)
- Article 16 - Advances (article 28 of GAC)
- Article 17 - Payments for the works (articles 26, 27 and 30 of GAC supplemented)
- Article 18 - Interests on overdue payments (article 31 of GAC supplemented)
- Article 19 - Penalties for delay (article 32 of GAC supplemented)
- Article 20 - Final detailed account (article 35 of GAC)
- Article 21 - General and final detailed account (article 35 of the GAC)
- Article 22 - Tax and customs schedule (article 36 of GAC)
- Article 23 - registration and Stamp duty (article 37 of GAC)

CHAPTER III: EXECUTION OF THE WORKS

- Article 24 - Nature of works
- Article 25 - Role and responsibilities of the Project Owner (GAC supplemented)
- Article 26 - Execution time-limit of the contract (article 38 of the GAC)
- Article 27 - Role and responsibility of the contractor (article 40 of GAC)
- Article 28 - Provision of documents and site (article 42 of the GAC)
- Article 29 - Insurance of structures and civil liabilities (article 45 of GAC)
- Article 30 - Documents to be furnished by the contractor (Article 49 of the GAC supplemented)
- Article 31 - Organization and security of sites (article 50 of GAC)
- Article 32 - Implantation of structures (article 52 of GAC)

CHAPTER IV: RECEPTION

- Article 33 - Sub-contracting (article 54 of GAC)
- Article 34 - Works site journal (LOG BOOKS)
- Article 35 - Use of explosives (article 60 of the GAC)
- Article 36 - Provisional Acceptance (article 67 of the GAC)

CHAPTER V: MISCELLANEOUS PROVISIONS

- Article 37 - Documents to be furnished after execution (article 68 of GAC)
- Article 38 - Guarantee time-limit (article 70 of GAC)
- Article 39 - Final Acceptance (article 72 of GAC)
- Article 40 - Termination of the contract (article 74 of GAC)
- Article 41 - Force majeure (article 75 of GAC)
- Article 42 - Disagreements and Disputes (article 79 of the GAC)
- Article 43 - Differences and Disputes
- Article 44 - Production and dissemination of this contract
- Article 41 and last: Entry into force this jobbing order

- This Contract is subject to the following General texts of law
- The special General administrative Clauses (CCLS);
- The law N ° 96/12 of 05 August 1996 on the management of environment;
- The texts governing the trade;
- Decree n ° 2018/366 of 20 June 2018 to institute the Public Contracts Code
- Decree n ° 2001/048 of 23 February 2001 relating to the setting up, Organization and functioning of the Public Contracts Regulation Agency ARMP.
- Decree n ° 2003/65/PM of 16 April 2003 to lay down the procedure for implementing the tax and customs system applicable to public contracts;
- Order N°093/CAB/PM of 5 November 2002 to fix the amount of the bid bond and the Purchase fees for tender files;
- Order N°22/CAB/PM of 02 February 2011 to lay down conditions for the recruitment of Individual consultants;
- Order N°23/CAB/PM of 02 February 2011 to lay down conditions for the implementation of request for quotation;
- Circular No. 003/CAB/PM of 18 April 2008 relating to the observance of the rules governing the award; execution and control of Public Contracts;
- Circular No. 002/CAB/PM of January 31, 2011 on the improvement of the performance of the Public Contracts system;
- Circular No. 003/CAB/PM of January 31, 2011 defining the conditions for the management of the changes of the economic conditions of Public Contracts;
- Decree N°2012/075 of 08 march 2012 to organize the Ministry of Public Contracts;
- Decree N°2012/076 of 08 march 2012 to amend and supplement certain provisions of decree N°2001/048 of 23 February 2001 relating to the creation, organization and functioning of the Public Contracts Regulatory Agency(ARMP);
- Circular N°001/CAB/PR of 19 June 2012 on the award, the control of execution of public contracts;
- The Circular N° 00013995-/C/MINFI/ OF 31 DECEMBER 2024 on instructions relating to the Implementation of the finance laws, the monitoring and control of the implementation of the budgets of the state and of other entities for the 2025 fiscal year;
- Unified Technical Documents (DTU) for building works;
- The Norms in force in the Republic of Cameroon;
- Other texts specific to contracting fields.

Article 7: COMMUNICATION

- 7.1 All notifications and written communication within the framework of this jobbing order shall be sent to the following address:
- a) In the case where the contractor is the addressee : beyond the time-limit of 15 days fixed in Article 6 (1) of the GAC to make his domicile known to the contract manager and immediately after completion of the works, correspondences shall be validly address to the Mayor of Jakiri council.
 - c) In the case where the Contracting Authority is the addressee: The Divisional Delegate of Public Contracts for Bui with copies addressed to the Chief of Service and the Engineer.
- 7.2 The contractor shall address all written notifications or correspondences to the Engineer with a copy to the contract manager.

ARTICLE 8: ADMINISTRATIVE ORDERS

The various Administrative Orders shall be established and notified as follows:

- 8.1 The Administrative Order to start execution shall be signed by the Contracting Authority and notified by the Contract Manager with a copy to the all the other stakeholders.
- 8.2 Administrative Orders of a technical nature linked to the normal progress of the work and without financial incidence shall be signed directly by Contract Manager and notified to the contractor by the Control Engineer (where applicable) with a copy to the Contracting Authority and Contract Manager.

The return or release of the retention fund or security shall be done within one month after final acceptance by release issued by the Contracting Authority upon request by the contractor.

11.3 Guarantee of start-off advance

The contractor may be granted a start-off amount of 20% of the contract amount (inclusive of taxes) upon request.

The start-off payment shall be guaranteed at 100% by a Cameroonian bank recognized by the Ministry in charge of Finance.

ARTICLE 12: AMOUNT OF THE CONTRACT

The amount of this contract as indicated by the attached [detail or estimates] is _____ (in figures) _____ (in letters) CFA francs Inclusive of All Taxes; that is:

- Amount exclusive of VAT: _____ (_____) CFA F
- Amount of VAT: _____ (_____) CFA F.
- Amount of TSR and/or _____ CFA F
- Net to be paid= EVAT-TSR and/or AIR

ARTICLE 13: PLACE AND METHOD OF PAYMENT

The Project Owner shall release the sums due in the following manner:

- a. For payments in CFA francs (*amount in figures and letters exclusive of taxes*) by credit to account No. _____ opened in the name of the contractor in the _____ bank.
- b. For payments in foreign currencies (*amount in figures and letters exclusive of taxes*) by credit to account No. _____ opened in the name of the contractor in _____ bank.

ARTICLE 14: PRICE VARIATION (Article 20 of GAC)

Prices shall be firm and not subject to any price revision.

- a. Payments on account made to the contractors advances shall not be revisable.
- b. Revision shall be "frozen" upon expiry of the contractual time-limit, except in the case of price reductions.

1.1 Price updating modalities (not applicable)

ARTICLE 15: EVALUATION OF WORK DONE

The work done shall be evaluated using the unit price.

ARTICLE 16: ADVANCES (article 28 of the GAC)

16.1 The Contracting Authority *may* grant a start-off advance *equal to 20% of the amount of the contract*.

16.2 This advance whose value cannot exceed twenty (20) percent of the initial amount inclusive of all taxes shall be guaranteed at one hundred (100) percent by a banking establishment governed by Cameroon law or a first-rate financial institution in accordance with the instruments in force and reimbursed by deduction of the payments on accounts to be paid to the contractor during the execution of the contract according to the modalities laid down in the Special Administrative Conditions.

16.3 The total amount of the advance must be reimbursed not later than when the value in basic price of the works reaches eighty (80) percent of the amount of the contract.

16.4 As the reimbursement advances, the Project Owner shall issue the release of the corresponding part of the guarantee upon the express request by the contractor.

16.5 The possibility of granting start-off advance or advance for supplies must be expressly stipulated in the Tender File.

Article 17: PAYMENT FOR WORKS (articles 26, 27 and 30 of the GAC supplemented)

17.1 Establishment of works executed

Before the 30th of each month, the contractor and the Project Manager shall jointly establish a job cost sheet which summarises and fixes the quantities executed and established for each item on the schedule during the month and capable of giving entitlement to payment.

17.2 Monthly detailed account

20.2 [Indicate the time-limit available to the Contract Manager to notify the corrected and approved draft to the Project Manager (maximum one month)].

20.3 [Indicate the time-limit available to the contractor to return the signed final detailed account (maximum 1 month)].

ARTICLE 21: GENERAL AND FINAL DETAILED ACCOUNT (article 35 of the GAC)

21.1 The Contract Manager or the Project Manager has up to thirty (30) days to *establish the general detailed account and forward to the contractor after final acceptance.*

At the end of the guarantee period which results in the final acceptance of the works, the Contract Manager draws up the general and final detailed accounts of the contract which he has had signed jointly by the contractor and the Contracting Authority. This detailed account includes:

- The final detailed account,
- The balance
- The summary of monthly payments on account.

The signing of the general and final detailed account without reservation by the contract or definitely binds the two parties puts an end to the contract, except with regard to interest on overdue payments.

21.2 The contractor has up to thirty (30) days to return the signed final detailed account.

ARTICLE 22: TAX AND CUSTOMS SCHEDULE

Decree No. 2003/651 of 16 April 2003 to lay down the conditions for implementing the tax regulations and customs procedures applicable to public contracts. The taxes applicable to this contract include notably:

- Taxes and dues relating to industrial and commercial projects, including the AIR which is a deduction on company taxes;
- Registration dues in accordance with the tax code;
- Dues and taxes attached to the execution of services provided for in the jobbing order;
- Duties and taxes of entry in to Cameroonian territory (customs duties, VAT, computer tax);
- Council dues and taxes;
- Dues and taxes relating to the execution of building materials and water.

These elements shall be included in the costs which the enterprise inputs on its running costs and constitute one of the elements of the sub-details of prices exclusive of taxes. All prices inclusive taxes mean VAT included.

ARTICLE 23: REGISTRATION AND STAMP DUTY

Seven (7) original copies of the present jobbing order shall be stamped and registered at the expense of the contractor, in accordance with the applicable regulations.

CHAPTER III: EXECUTION OF THE WORKS

ARTICLE 24: NATURE OF THE WORKS (article 46 of GAC)

The works shall include especially: (position or volume of works)
(*To be specified cf. Special Technical Conditions*)

ARTICLE 25: ROLE AND RESPONSIBILITIES OF THE PROJECT OWNER (GAC supplemented)

25.1 The Project Owner shall be bound to furnish the contractor with information necessary for the execution of his mission and to guarantee, at the cost of the contractor, access to sites of projects.

25.2 The Project Owner shall ensure the contractor of protection against threats, insults, violence, assault and battery, slander or defamation of which he could be victim by reason of or during the exercise of his mission.

ARTICLE 26: EXECUTION TIME-LIMIT OF THE CONTRACT (article 38 of the GAC)

26.1 The time-limit for the execution of the works forming the subject of this contract shall be **nine (09) months.**

The contractor shall constantly update on site, a schedule that will take account of real progress of the site. Significant modifications may only be made on the contractual programme upon receiving the approval of the Project Manager. After approval of the execution schedule by the Contract Manager, the latter shall transmit it within five (5) days to the Contracting Authority without staying its execution. However, if important modifications alter the objective of the contract or the nature of the works, the Contracting Authority shall return the execution schedule accompanied by reservations to be lifted within fifteen (15) days of the date of reception.

- b) The Environment Management Plan should bring out notably the choice technical conditions of the site and basic life, conditions of the backfill of the extraction sites and conditions for reinstating the works and installation sites.
- c) The contractor shall indicate in this schedule the equipment and methods which he intends to use as well as the personnel he intends to employ.
- d) The approval granted by the Contract Manager or Project Manager shall in no way diminish the responsibility of the contractor with regard to the harmful consequences which their implementation may cause both towards third parties and the respect of clauses of the contract.

30.2 Execution draft

- a) The execution plan documents (*calculations and drawings*) necessary for the realisation of all the parts of the structure must be submitted for the endorsement of the [Contract Manager or Project Manager] at most one month (*specify the duration which must not exceed one month*) prior to the date provided for the commencement of execution of the corresponding part of the structure.
- b) The Contract Manager or Project Manager has a deadline of *fifteen (15) days* to examine and make known his observations. The contractor then has a deadline of [*eight days*] to present a new file including the said observations.

30.3 In case of the non-observance of the approval deadlines of the above documents by the Administration, these documents shall be deemed to have been approved

ARTICLE 31: ORGANISATION AND SAFETY OF SITES (article 50 of the GAC)

31.1 Signboards at the beginning and end of each section must be placed within a maximum deadline of **(01) one month** after the notification of the Administrative Order to commence work.

31.2 The contractor shall respect all standard safety measures during the execution and shall clear the site upon completion of the works

ARTICLE 32: IMPLEMENTATION OF STRUCTURES

32.1 The engineer shall within a maximum of fifteen (07) days following the date of notification of the service order to commence work, make himself available to the contractor for the setting out of the structures.

ARTICLE 33: SUB-CONTRACTING

This jobbing order may give rise to sub-contracts or subsidiary orders with a maximum accord of 30% of the initial jobbing order amount.

However, any recourse to sub-contractors or placing of subsidiary orders shall be subject to the prior authorization of the Contracting Authority. Notwithstanding the recourse to sub-contracting or placing of subsidiary orders, the contracting partner shall be responsible for the execution of all the obligation of the said jobbing order.

ARTICLE 34: WORKS SITE JOURNAL (LOG BOOKS)

34.1 The worksite journal shall be systematically jointly signed by the Engineer and the Contractor's representative each site visit.

34.2 It is a joint document in a single copy. Its pages shall be numbered and initialled. No page should be removed. The erased or cancelled parts shall be mentioned on the margin for validation.

ARTICLE 35: USE OF EXPLOSIVES (ARTICLE 60 OF THE GAC)

Subject to restrictions or prohibitions possibly stipulated in the SAC, the contractor must take under his responsibility, all the necessary precautions so that the use of explosives is not dangerous to the personnel

- Refusal to repeat poorly executed works;
- Default by the contractor;
- Persistent on payment for services.

ARTICLE 41: FORCE MAJEURE (Unforeseen Circumstances)

If the contractor were to raise the issue of force majeure, the thresholds below which claims shall not be admitted are:

- Rainfall: 200 millimetres in 24 hours;
- Wind: 40 metres per second;
- Flood: decennial flood frequency.

ARTICLE 42: DISAGREEMENTS AND DISPUTES (article 79 of the GAC)

Disagreements and disputes resulting from the execution of this contract may be settled amicably.

Where no amicable solution can be found for a disagreement, it is brought before the competent court in Bui Division of the Republic of Cameroon

ARTICLE 43: DIFFERENCES AND DISPUTES

Any dispute arising from this jobbing order shall be resolved amicably. Failure to arrive at a compromise, the matter shall be referred to the competent court in Bui Division of the Republic of Cameroon.

ARTICLE 44: PRODUCTION AND DISSEMINATION OF THIS CONTRACT

The jobbing order shall be produced by the Contracting Authority and the contractor shall multiply it in seven (7) copies at his expenses.

ARTICLE 45 AND LAST: ENTRY INTO FORCE OF THIS JOBBING ORDER

This jobbing order shall be regarded as finally concluded after its signature by the Mayor of Jakiri and it shall only come into force after it has been notified to the Contractor

SPECIAL TECHNICAL SPECIFICATIONS

CONTROL OF QUALITY OF EQUIPMENT AND PERSONNEL BEFORE START OF ANY WORK

1. Setting out of the building
2. Excavation of trenches
3. Elevation of foundation (reinforcement, sand, gravel, stones, cement, concrete, mortar (dosages) and foundation finished and back filling)
4. Elevation of walls (reinforcement, sand, gravel, cement, form work and height of the building (14 courses (lines of blocks) before chain beam + dosages).
5. Roof (wood, pitch (1.6m), trusses, nails, roofing sheets, accessories, ceiling boards (4mm)) in the various phases. Reception of assembled roofing members before putting in place of roofing sheets and accessories
6. Concreting of floor and plastering (surface finished, materials, concrete, mortar (dosages))
7. Electricity (materials)
8. Metal works (materials (metal sheets, angle bar, aluminum frames, etc...), locks, hinges, etc... and finished product)
9. Drainage (excavation and materials, concrete (dosages))

ANY CONTRACTOR WHO AVOIDS THE RECEPTION OF ANY OF THE PHASE ABOVE WILL BE DOING IT AT HIS OWN RISK (DEMOLITION).

1. TECHNICAL SPECIFICATIONS

The works, which are object of the present Contract, include all the works included in the technical estimates here below.

A) BRIEF PRESENTATION OF THE PROJECT

These present works concern the construction of hospital incinerator at Kwanso Health Centre in Jakiri Sub Division, Bui Division.

Lot 100: Preliminary works

Lot 200: Earth Works

Lot 300: Materials/Masonry Works

Lot 400: External works

B) DESCRIPTIVE NOTES:

TECHNICAL DESCRIPTIONS FOR THE CONSTRUCTION OF HOSPITAL INCINERATOR AT SOP HEALTH CENTRE

A-INTRODUCTION

The Technical descriptions of the norms in building construction are essential in defining the consistency and method of execution of the assigned task. Its smooth realization therefore depends on the strict respect of the updated general norms governing building construction works alongside all the specifications of the contract.

These descriptions are established to precise and complete indications found on the bill of quantities and estimates as well as on the various plans of this project.

C- MODE OF EXECUTION

The setting out of the building shall be duly supervised by the Control Engineer (Divisional Delegate of Housing and Urban Development for Bui). In the same vein, all building materials (sand, gravel, cement, rods, roofing sheets, ridge covers, aluminum sheets for fascia board, wood, paint, plywood, metal doors, angle bars, electrical materials and fittings, Etc..) shall be approved by the Control Engineer before use. All phases of works (formwork, steel work, concrete/mortar mix, prepared surfaces, Etc...) shall be afore received on minutes by the control.

1- GENERALITIES

PROJECT SIGN BOARD

The Contractor shall put in place at his expense project sign board(s) giving information about the project in conformity with the terms of the contract, indicating the project title, the enterprise, the contract engineer, the source of funding, the date of notification and the execution deadline.

❖ Where necessary, temporary toilet, water and electrical connections will be required at the site to enhance a smooth realization of the project.

- SITE PREPARATION, STUDIES, EATHWORKS.

STUDIES

Studies comprise of:

❖ Drawing of Execution or detail plans to suitable scales.

❖ Establishment of the work planning chart

Other necessary details, which shall be made known to the Control Engineer before site visits.

PREPARATORY WORKS - IMPLANTATION

These works concern the demolition of any existing structure on the site and the evacuation of the rubbles to a site to be indicated by the Contract Engineer, the clearing and leveling of the site where necessary. The setting out will be in respect of the technical plans. The setting out profile boards will be at least 1, 20 m from the outside axes, this to facilitate terracing (trench and other earthworks) and a good circulation. No starting of excavation will be accepted by the Contract Engineer without the checking of the conformity of the setting out axes of the building.

The minimal depth of the excavation trenches will be of 70 cm, and depending on the soil bearing capacity. Where there is black cotton soil or soil with low bearing capacity at the bottom of the trench, the contractor shall continue excavation up to a depth as will be approved by the Control Engineer. The excavations will be done manually and no concrete or mortar shall be laid on the bottom of the trench without the acceptance of the trench by the control engineer

CLEARING AND LEVELING OF THE SITE

The portion on which this building will be set out will be cleared and leveled, as well as clearing ten (10) meters wide round the building (this includes clearing of grass, felling of shrubs and trees, uprooting of tree stumps, Etc.). The vegetable matter, vegetative soil and other debris shall be taken away to a site approved by the Control Engineer.

EXCAVATION

In order to ensure a good stability of the building, foundation trenches shall be deep enough to meet a soil of good bearing capacity.

At all points of the foundation, the depth of trenches should not be less than 70cm. The walls of the trenches should be well straightened and the floor well leveled.

No excavation of the trenches should be done until the Control Engineer has accepted the setting out of the building on minutes. Equally no elevation of the foundation should be done until the control Engineer has accepted the excavation of trenches on minutes. During this acceptance he will equally accept the coarse sand, the gravel and the reinforcement of the foundation. Therefore the reinforcement will be done simultaneously with excavation of trenches

BACKFILLING

The soil excavated from the trenches may be used in backfilling provided it is of good quality. If not, selected or well graded soil (lateritic soil) from a borrow pit should be used for the purpose. The backfilling will be done in compacted layers of 20cm thick each. The soil to be used for backfilling should be free from noxious substances including vegetable matters. Any rejected soil should be discarded at a site approved by the contract engineer.

IV. - FOUNDATION WORKS

IV-i Lean concrete

This will be dozed at 150kg/m^3 and 5cm thick laid on the floor of the trenches.

IV-ii - FOUNDATION FOOTINGS

These will be isolated footings in reinforced concrete:

- Dosage: The concrete will be dozed at 350 kg/m^3 .
- Reinforcement: It will be with $\varnothing 10$ rods with hooks spaced at 15cm.
- Dimensions: 15 x 40 x 40 for square pillars of 15 x 15 (wall pillars) and 15 x 40 x 50 for rectangular pillars of 15 x 25 (veranda pillars)

IV-iii - FOUNDATION WALLS

The foundation walls shall be of 20x20x40 solid sand screed block work duly filled with mass concrete dozed at 200kg/m^3 or solid stone masonry especially in marshy areas. These stones should be black

This is mass or reinforced concrete of 8cm thickness to be laid over the hardcore filling. The surface shall be float finished.

In zones where the soil has a good bearing capacity, mass concrete shall be used while in marshy areas reinforced concrete will be more adequate.

The characteristics of this reinforced concreting in marshy areas shall be as follows: Concrete: Dosage 300 kg/m³, reinforced by a mat of Ø6 rods spaced at 15cm in both directions.

Thickness: eight (08) cm on a polystyrene paper of 400 microns

VI - FRAMEWORK, ROOF, AND CEILING WORKS

VI-i - ROOF TRUSSES

The roof of the incinerator shall be constructed with iron pipes and flat sheets.

SUMMARY OF BATCHING FOR ONE BAG OF CEMENT

Designation	Dosage of cement CPJ 35	Sand (wheelbarrows)	Gravel 5/15 (wheelbarrows)	Gravel 15/25 (wheelbarrows)
Concrete for Blinding and frog-filling	150 kg/m ³	2 of coarse sand	4	0
Mass concrete for floor	300 kg/m ³	1 of coarse sand	1	1.5
Concrete for RC elements	350 kg/m ³	1 of coarse sand	1	1
Mortar for roughing-in plaster (1st coat)	500 kg/m ³	1.5 of coarse sand	0	0
Mortar for finishing coat of plaster(2 nd coat)	400 kg/m ³	2 of coarse sand	0	0
Sand screed for floor finish	400 kg/m ³	2 of coarse sand	0	0
Mortar for manufacture of hollow blocks (non load bearing)	300 kg/m ³	3 of coarse sand	0	0
Interlay mortar	300 kg/m ³	3 of medium sand	0	0
Mortar for stone masonry	350kg/m ³	2.5	0	0

NB: All phases of this project shall be received on minutes by the project Engineer and copies forwarded to the project owner and the contracting Authority.

**UNIT PRICE SCHEDULE FOR THE CONSTRUCTION OF A HOSPITAL WASTE INCINERATOR
AT Kwanso HEALTH CENTER.**

N°	DESCRIPTION OF WORK	UNIT	RATE	IN WORDS
Lot:100	PRELIMINARY WORK			
101	Site cleaning and securisation	ls		
102	Mobilization and site installation	ls		
103	Environmental impact notice	ls		
	Sub total Lot 100			
Lot:200	EARTH WORKS			
201	Leveling and pecking of the site	m ²		
202	Excavation works.	m ³		
203	Back filling with selected laterite	m ³		
	Sub total Lot 200			
Lot:300	MATERIALS/MASONRY WORKS			
301	Fire bricks (230 x 116 x 76mm)	u		
302	Standard building bricks (230 x 116 x 76mm)	u		
303	Cement (50 kg)	kg		
304	Ballast (250kg (approximate)	kg		
305	Sand (200kg (approximate)	kg		
306	Fire cement (1300oC +) 25kg	kg		
307	U section (mild steel) 75 x 50 x 3mm	meters		
308	Rectangular section (mild steel) 75 x 40 x 3mm wall thickness	meters		
309	Angle section (mild steel) 50 x 50 x 3mm thick	meters		
310	Water tube (mild steel) 12mm inside diameter	meters		
311	Flat sheet (mild steel) 2400 x 1200 x 2mm	sheets		
312	Flat sheet (mild steel) 2400 x 1200 x 1.2mm	sheets		
313	Bolts (10mm x 75mm long)	u		
314	Bolts (8mm x 50mm long)	u		
315	Nuts (10mm)	u		
316	Nuts (8mm)	u		
317	Washers (10mm diameter)	u		
318	Washers (8mm diameter)	u		
319	Screws (No. 8 x 50mm long)	u		
320	Welding rods (Mild steel)	u		
321	Reinforced concrete works for the structure dosed at 350kg/m ³	u		
322	Construction of a suck away pit	ff		
323	Cost of labour	ff		
	Sub total Lot 300			
Lot:400	EXTERNAL WORKS			
1301	Concreting of external perimeter and gutter	m ²		
1302	Cost of labour	ls		
	Sub total Lot 400			

DOCUMENT №. 7
BILL OF QUANTITIES AND ESTIMATES

1301	Concreting of external perimeter and gutter	m²	42		
1302	Cost of labour	ls	1		
	Sub total Lot 400				
RECAPITULATION					
Lot:100	PRELIMINARY WORK				
Lot:200	EARTH WORKS				
Lot:400	MATERIALS/MASONRY WORKS				
Lot:400	EXTERNAL WORKS				
GRAND TOTAL					

	Grand Total excluding Taxes				
	AIR: 5.5 or 2.2 %				
	TVA: 19.25%				
	Total with Taxes				
	Net Amount Payable				

UNIT PRICE BREAKDOWN

DESIGNATION :Studies and site installation					
No	Daily out put	Total quantity	Unit	Duration of activity	
WORKMAN SHIP	Category	No	Daily wage	Days break up	Amount
TOTAL A					
EQUIPMENT/MECHINES	Type	No	Daily rate	Days break up	Amount
TOTAL B					
MATERIAL AND MISCELLANEOUS	Type	Unit	Unit cost	Quantity	Amount
TOTAL C					
D	DIRECT TOTAL COST			A+B+C	
E	GENERAL SITE EXPENSESES			Dx%	
F	GENERAL OFFICE EXPENSESES			Dx%	
G	NET COST			D+E+F	
H	RISK + BENEFITS			Gx%	
P	TOTAL COST (HT)			G+H	
V	UNIT COST (HT)			P/Q'TY	